

WRIGHTWOOD GOLDEN GUARDIAN DISASTER EXERCISE (WGGDE)

November 13-15, 2008

MASTER SCENARIO EVENTS LIST (MSEL)



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Preface

Purpose

This document is not intended to be distributed in full to players, but rather they should receive those portions for which they are responsible as handouts.

Exercises are the culmination of training toward a higher level of preparedness. The information in this document is current as of the date of publication and is subject to change as dictated by the Exercise Planning Team.

This functional earthquake exercise is intended to simulate realistic and plausible detail from which to respond. Exercise players will react to the information and situations as they are presented, in the same manner as if this had been a real event.

Important!

This MSEL is complementary to the Exercise Plan (ExPlan) and Controller and Evaluator Handbook (C/E Handbook). Refer to those documents for more extensive information about the exercise, including participants, schedules, and responsibilities. This Handout contains information about the events of the exercise and should be safeguarded from disclosure before and during the exercise.

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Glossary: Acronyms/Terms & Definitions

This list encompasses those acronyms/terms commonly used in exercise documentation (some may not be used in this document)

<u>Acronym/Term</u>	<u>Meaning</u>
2m	Amateur radio frequency known as 2 meters
AAR/IP	After Action Report/Improvement Plan
ACNC	Automated Community Notification Calls is a computer based telephone calling System managed by WDPT (all listed local numbers, database exceeds 2,600)
C/E Handbook	The C/E Handbook is an exercise overview and instructional manual for Controllers and Evaluators
CERT	Community Emergency Response Team
Controllers	Plan and manage exercise play, set up and operate the exercise incident site, and possibly take the roles of individuals and agencies not actually participating in the exercise
Comm Center	San Bernardino County Fire Communications Center
DHS	U.S. Department of Homeland Security
Drill	A type of operations-based exercise, is a coordinated, supervised activity usually employed to test a single specific operation or function in a single agency
ECS	Emergency Communications Service
EMCOMM	Emergency Communications (amateur radio)
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
Evaluators	Evaluators are chosen to evaluate and provide feedback about the exercise
Exercise	An instrument to train for, assess, practice, and improve performance in prevention, protection, response, and recovery capabilities in a risk-free environment
ExPlan	Exercise Plans are general information documents that help operations-based exercises run smoothly
FCC	Federal Communications Commission
FE	A Functional Exercise is a single or multi-agency activity designed to evaluate capabilities and multiple functions using a simulated response
FEMA	Federal Emergency Management Agency
FRS	Family Radio Service is a walkie talkie radio system authorized by the FCC that does not require a license
Ham	Amateur radio operator licensed by the Federal Communications Commission
HazMat	Hazardous Materials
Hotwash	Hotwash is an opportunity for players to voice their opinions on the exercise and their own performance
HQ	CERT Headquarters
IC	Incident Command
ICS	Incident Command System
Inject	Injects are MSEL entries that controllers must simulate—including directives, instructions, and decisions
Jamming	Non-intentional or intentional interference of radio frequencies
KW6WW	Wrightwood Communications Group Authorized FCC Callsign

LTC	Linnet Training Center
Net	A group of stations that meet on specific radio frequencies
MOU	Memorandum of Understanding
Mouflage	Makeup applied to actors to add realism to an exercise
MSDS	Material Safety Data Sheet
MSEL	Master Scenario Events List
NIMS	National Incident Management System
NOAA	National Oceanic & Atmospheric Administration
OEC	Outdoor Emergency Care Technician is a performance-based, emergency care educational program of the National Ski Patrol
OES	Office of Emergency Services
Participants	The overarching group that includes all players, controllers, evaluators, and staff involved in conducting an exercise
PIO	Public Information Officer
Player	Participants that have an active role in preventing, responding to, or recovering from the risks and hazards presented in the exercise scenario
QST	Calling All Radio Amateurs (attention)
Repeater	A system consisting of at least one transmitter, one receiver, and a controller, which receives a signal on one frequency and retransmits it on another frequency
SB	San Bernardino
SBCFD	San Bernardino County Fire Department
Scenario	Provides the backdrop and storyline that drive an exercise
SEMS	Standard Emergency Management System
SimCell	Exercise area where controllers generate and deliver injects, and receive player responses to non-participating organizations, agencies, and individuals who would likely participate actively in an actual incident.
Simplex	Communicating directly from radio to radio
Simulators	Control staff personnel who role-play as non-participating organizations or individuals
SITREP	Situation Report
SOP	Standard Operating Procedure
TENS	Telephone Emergency Notification System
TTX	Tabletop Exercise
UCS	Unified Command System
VIP	Very Important Person
WCC	Wrightwood Community Center 1275 Hwy 2
WCG	Wrightwood Communications Group
WDPT	Wrightwood Disaster Preparedness Team
WECC	Wrightwood Emergency Communications Center
WFSC	Wrightwood Fire Safe Council
WGGDE	Wrightwood Golden Guardian Disaster Exercise
WTY	Wrightwood Transportation Yard #11 (SB County) 1450 Hwy 2
WW	Wrightwood California 92397

Chapter 1: Master Scenario Events List

11/13/08 09:00 CERT safety and distribution plan briefing before door to door notifications begin

- CERT member check in.
- For an emergency that requires assistance, the phrase will be “**Real-World Emergency**”.
- Personal Safety is your first priority.
- All injuries, incidents, and accidents, regardless of severity, will be reported immediately to the nearest Division Supervisor.
- All CERT members will work in teams.
- Each team will be assigned a door hanger delivery area.
- When task is completed, team members report completion to Division Team Communicator by FRS radio.
- CERT member check out.

11/13/08 09:00 Door to door distribution of door hanger exercise notifications begins

11/13/08 09:55 Drop, Cover, Hold On: Ham Radio Net Begins

11/13/08 10:00 Great Southern California ShakeOut drill begins

11/13/08 12:00 Begin 1610 AM radio announcement of planned Wrightwood exercise

11/13/08 18:00 Control Staff briefing to review exercise readiness

11/14/08 09:00 CERT safety and distribution plan briefing before door to door notifications begin

- CERT member check in.
- For an emergency that requires assistance, the phrase will be “**Real-World Emergency**”.
- Personal Safety is your first priority.
- All injuries, incidents, and accidents, regardless of severity, will be reported immediately to the nearest Division Supervisor.
- All CERT members will work in teams.
- Each team will be assigned a door hanger delivery area.
- When task is completed, team members report completion to Division Team Communicator by FRS radio.
- CERT member check out.

11/14/08 09:00 Continue door to door distribution of door hanger exercise notifications

11/14/08 1610 AM radio announcement of planned Wrightwood exercise continues

11/14/08 18:00 CERT phone tree initiated announcing upcoming CERT activation

11/14/08 19:00 Begin WDPT Automated Community Notification Calls

11/15/08 08:00 TENS activated - tune radios to 1610 AM (pending authorization)
 11/15/08 08:00 Setup CERT check-in booth at WTY on Hwy 2
 11/15/08 08:00 WECC Phone bank activated to record community check-ins
 11/15/08 09:07 Simulated 7.8 earthquake hits Wrightwood – Start earthquake radio script on 1610 AM & Ham radio on Table Mountain 2m repeater
 11/15/08 09:09 Station 101 on duty Fire Captain requests activation of CERT for Wrightwood's Golden Guardian exercise by notifying OES/ECS
 11/15/08 09:09 OES/ECS notifies WECC radio operators of CERT activation
 11/15/08 09:09 WECC begins amateur radio emergency communications Net
 11/15/08 09:09 Begin 1610 AM radio script for Community exercise & participation
 11/15/08 09:09 Begin 1610 AM radio script for CERT activation
 11/15/08 09:30 All CERT trained individuals muster at WTY on Hwy2
 11/15/08 09:45 Setup CERT headquarters at Wrightwood Community Center
 11/15/08 11:00 Setup Medical Treatment area at WTY on Hwy2
 11/15/08 11:00 Setup Shelter at Sunrise Church on Hwy2
 11/15/08 13:00 CERT Directors request deactivation of all participants from on duty Fire Captain
 11/15/08 On duty Fire Captain at Station 101 is notified that exercise tasks are complete and requests CERT deactivation. Collection of Participant Feedback Forms and CERT check out takes place.
 11/15/08 14:00 Hotwash: CERT Directors, Supervisors and Communicators, Evaluators, Control Staff and selected exercise participants
 11/15/08 18:00 Control Staff Debriefing
 11/29/08 Drive by and remove any remaining door hangers visible from street, weekend after Thanksgiving Day (11/29/08 and 11/30/08)

Chapter 2: Master Scenario Events (Expanded Details)

11/15/08 09:30 CERT briefing during muster at WTY on Hwy 2

- Personal Safety is your first priority.
- For an emergency that requires assistance, the phrase will be “**Real-World Emergency**”.
- All communications (written, radio, telephone, etc.) made during the exercise will begin and end with the phrase, “**This is an exercise**”
- All injuries, incidents, and accidents, regardless of severity, will be reported immediately to the nearest Division Supervisor.
- All CERT members will work in teams.
- Each team will be assigned a door hanger delivery area.
- When task is completed, team members report completion to Division Team Communicator by FRS radio.
- Division Team Communicators will inform Supervisors of all radio traffic.
- Team members will communicate with Division Team Communicators by FRS radio on frequency assigned to Division.
- Division Supervisors and Team Communicators will communicate with CERT Directors by ham radio on Table Mountain repeater or simplex frequencies as designated by Net Control.
- Be alert for red window signs and listen for disaster updates from Division Supervisor. Report what your response and needs would be to Communicator.
- CERT Directors will notify Supervisors to dispatch Shelter Team.
- Shelter Team members will notify Division Communicator when they change location.
- CERT Directors will notify Supervisors to dispatch Treatment team members to container area and to set up treatment center. Team members will notify Communicator when they change location.
- All CERT members are to fill out participant form and exercise evaluation and deliver to Team Supervisor when deactivation complete. Sign out at designated location in Division.

Chapter 3: Scenario Injects

Red Card injects

CERT Division Supervisors will identify 4 residents in their division who will agree to Participate in the exercise as Red Card Houses. Supervisors will attach red cards to each front door starting at 8 am November 15 and will keep the location and information confidential from their Division Team.

Red Card injects will be picked by CERT Division Supervisors from the following list:

1. downed power line behind house
2. strong gas smell in house
3. chimney collapse- house moved off foundation
4. kitchen fire
5. two car accident with injuries
6. call for help from inside house
7. debris blocking intersection
8. structure fire
9. house with shut-in
10. absent owner – structure damage to house

When CERT Team members locate a Red Card they should notify Division Team Communicator regarding emergency condition, log event and take appropriate measures to deal with the condition.

Division Team Communicator should notify CERT Directors and Division Supervisor of incident and action taken.

CERT Directors would then contact Net Control to pass traffic to OES and On-Duty Fire Captain regarding incident.

Shelter client/evacuee scenarios

Evacuees will bring some of the following issues as they register at the shelter:

- Evacuee wants to bring dog into shelter.
- Evacuee is single female and wishes separate sleeping arrangements
- Evacuee has multipurpose knife that he always carries
- Evacuee has flu-like symptoms
- Evacuee doesn't know where rest of family is
- Evacuee is 12 year old child – no parents present
- Evacuee lost glasses and medications

Treatment Center victims will have some of the following injuries:

- Back pain
R: under 30/min,
P: under 2 seconds,
M: responds to verbal commands

- Minor abrasions
R: under 30/min
P: under 2 seconds
M: responds to verbal commands

- Broken ankle
R: over 30/min.
P: under 2 seconds
M: responds to verbal commands

- Chest wounds
R: over 30/min
P: under 2 seconds
M: No response to verbal commands

- Impaled object – right arm
R: over 30/min
P: under 2 seconds
M: responds to verbal commands

- Heavy bleeding from arm
R: under 30/min
P: under 2 seconds
M: responds to verbal commands

- Diabetic, moist, clammy skin, shaky
R: under 30/min
P: under 2 seconds
M: responds to verbal commands

Chapter 4: Safety and Accident Reporting

Safety

Participants will be responsible for their own and each other's safety during the exercise. It is the responsibility of all persons associated with the exercise to stop play if, in their opinion, a real safety problem exists. Once the problem is corrected, exercise play can resume.

Accident Reporting

All injuries, incidents, and accidents, regardless of severity, will be reported immediately to the nearest Division Supervisor. Anyone observing a participant who is seriously ill or injured will first advise the nearest Division Supervisor or Communicator and then render first aid, if possible, provided the aid given does not exceed his or her training. For an emergency that requires assistance, the phrase will be "Real-World Emergency." If the nature of the emergency requires a suspension of the exercise at the venue/function, all exercise activities at that facility will immediately cease. Exercise play may resume at that venue/function once the "Real-World Emergency" situation has been addressed. If a real

emergency occurs that affects the entire exercise, the exercise may be suspended or terminated at the discretion of the Control Staff.

Chapter 5: Facilities

Restroom Facilities

Restroom facilities will be located onsite for use during the exercise.

Cleanup and Restoration

Following the exercise, Cert Staff, CERT Team Leaders, CERT Members will begin cleanup operations to restore the area to pre-exercise conditions.

Chapter 6: Communications

The need to maintain capability for a real-world response may preclude the use of certain communication channels or systems that would usually be available for an actual emergency incident. In no instance will exercise communication interfere with real-world emergency communications.

All radio communications in the field, base stations and mobile units will be conducted using emergency power.

Chapter 7: Identification

Exercise Participant Identification

CERT members will wear green CERT helmet and vest during exercise.

All other exercise participants will be identified by agency uniforms or distinctive color-coded identification badges. Badges will be supplied with break-away safety style lanyards only or pocket clips.

	Identification Badge Color
Control Staff	Light Blue
Emergency Communications Center	Orange
Evacuees	Green
Evaluator	Gray
Exercise Photographer	White
Public Information Officer	White
Media	White
Safety Controller	Red
Security	Dark Blue
Victims	Yellow
VIP Observer	Purple

Identification Badge Sample



Chapter 8: Radio Scripts for 1610 AM Emergency Radio Station

11/13/08 12:00

This Saturday Nov 15, Wrightwood will conduct a community wide disaster exercise. All residents, organizations, businesses, camps, schools and visitors are being asked to participate.

The goal of this exercise is to have everyone in the community accounted for by a simple check-in method during the exercise. Please participate in a simple family, business or group check-in by calling 249-5248 on Saturday Nov 15 between 8am and 4pm.

This cooperative exercise is being conducted by the Wrightwood Disaster Preparedness Team, Wrightwood Fire Safe Council, Wrightwood CERT, Wrightwood Communications Group and San Bernardino County Fire Department. Again, simply check-in by calling 249-5248 on Sat Nov 15th, between 8am and 4pm.

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11/15/08 09:00

This is an exercise

At 9:07 this morning a simulated 7.8 earthquake hit Wrightwood. All Wrightwood residents should practice a 1 minute Duck, Cover and Hold On followed by quick assessment of your home, business or camp for damage. Then please make a simple phone call to 249-5248 and simply check-in your family, business or group. That's 259-5248. This is an exercise!

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11/15/08 09:00

This is an exercise

Attention All CERT members.

At 9:07 this morning a simulated 7.8 earthquake hit Wrightwood. All roads in and out of town are closed. Phone service has been disrupted. The Fire Captain has activated all Community Emergency Response Team members for this exercise. All Wrightwood CERT members should assess their homes for damage and report to the disaster container at the county yard next to the post office at 9:30 am for check- in and further instructions.

Bring FRS radios, vests and helmets. Backpacks will not be needed for this exercise.

Remember – this is an exercise, not an actual emergency!

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Chapter 9: Hotwash Template

Overview

After the exercise's conclusion, CERT Directors, Team Supervisors and Communicators, Exercise Observers, Safety Controller and selected exercise participants meet briefly to discuss the exercise conduct and planning process.

Date / Location

11/15/08 at 14:00

Wrightwood Community Center, 1275 Hwy 2

Attendees included

List of attendees will be documented by CERT Directors

Discussion primarily focused on three aspects

- Expectations

Did the exercise meet your expectations?

- After-Action items

Include recommendations for changes and improvements that will impact future success in carrying out this task or similar activities. Maintain focus on positive and informative comments.

- Exercise Design